



CONSUMER COMMUNITY GUIDE 2020-2023

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1. PURPOSE

The purpose of the PC4 Consumer Community is to provide a mechanism for wider community input and to meet the growing importance and needs of embedding consumers in the development and conduct of cancer in primary care research.

Key tasks members may engage with include:

- Reviewing research concepts and protocols from the community perspective, including the relevance of the overall research question
- Reviewing information sheets and consent forms of PC4 supported studies
- Participating in working groups
- Acting as consumer Associate Investigators for PC4 supported studies
- Facilitating links with the community and cancer community/consumer groups
- Advocating participation in research and clinical trials to consumers

2. RESOURCES

All members of the Consumer Community must be members of PC4. Member are free to withdraw at any time. Members wishing to resign should email the National Manager of PC4.

New members shall be provided with access to:

- Consumer Community Introductory Guide (this document)
- Recent PC4 Community Advisory Group Annual Summary
- Link to an introductory video
- Link to a consumer input guide video
- List of PC4 studies (available at <http://pc4tg.com.au/about-us/pc4-research/>)
- Any other information deemed necessary

2.2. SUPPORT FOR COMMUNITY MEMBERS

All members of the PC4 Consumer Community will be provided with appropriate learning opportunities. PC4 will endeavour to reimburse all travel expenses associated with members' participation in consumer activities related to PC4 research. PC4 will work with research investigators to ensure latitude for consumer involvement is built into research protocols and grant applications to support consumer community involvement.

3. CODE OF CONDUCT

Community Consumer members are expected to abide by the University of [Melbourne Code of Conduct](#). It is expected that communication is not offensive, harassing or discriminatory in any way and that consumer members act fairly, reasonably and treat fellow community and PC4 members with respect, courtesy and sensitivity.

3.1. CONFIDENTIALITY AND CONFLICT OF INTEREST

Consumer members are asked to contribute as individuals with an interest or experience in cancer, and not as representatives of another group or organisation. Consumer members must treat all documents, be it research or governance documents, as confidential.

3.2. BREACH OF TERMS OF REFERENCE AND CONFLICT RESOLUTION

Any matters of conflict or breach of terms of reference shall be referred to the National Manager and Director, who will resolve or escalate the matters internally as required. Final outcomes of any matters of conflict or breach of terms are at the discretion of the National Manager and Director of PC4.